**[ *production title*]**

**SUPPLIER MEMO (studio, office)**

We are so pleased to be working with you [again]!

[company / companies] is/are committed to improving sustainability on all productions. On this production, we are aiming to reduce our carbon footprint wherever possible and achieve albert sustainable production certification. We are looking to our partners and suppliers to share our commitment to sustainability.

Please send us your environmental policy and let us know if you have made any measurable commitments to carbon reduction - what you are doing now and what you plan to do in the future. Later on, we will ask you to provide emissions data for the purpose of carbon calculation and albert certification on the production.

Could you let me know if you source your energy from a renewable supplier? If not, would you consider switching to 100% renewable energy when the contract comes up for renewal? This would have a big impact on reducing the footprint of the services you provide us. BAFTA Albert is offering a group deal with Good Energy – you can contact them and they will get you a quote. Link here: [https://wearealbert.org/energy/](https://urldefense.com/v3/__https:/eu-west-1.protection.sophos.com?d=urldefense.com&u=aHR0cHM6Ly91cmxkZWZlbnNlLmNvbS92My9fX2h0dHBzOi9ldS13ZXN0LTEucHJvdGVjdGlvbi5zb3Bob3MuY29tP2Q9d2VhcmVhbGJlcnQub3JnJnU9YUhSMGNITTZMeTkzWldGeVpXRnNZbVZ5ZEM1dmNtY3ZaVzVsY21kNUx3PT0maT1OV1V4TXpZell6VXhNV1ZpTUdZeE5qWTFOREZsTlRCbSZ0PU5VbzFSa05RVERob1NXdEVaWGhpYkdoV1lXVjJVVXhHZFRkbWRsSXpPR1J4VlZjNVVVSkphbTlqY3owPSZoPWQxNzIzNWUxZmI5MTQ3MWJiZjNlN2RiYTUxZGIwODc2X187ISFQSVplZVc1d3NjeW5SUSE0VTliazc4R3k3LUdQeWZVajEtWmgybVJvTUxnSGlNWFM2V3AzVjcxckZGRG5XTjRQVnVYX0k4QXJ3SWdLMFJmWVJ3dUw3aC0k&i=NWUxMzYzYzUxMWViMGYxNjY1NDFlNTBm&t=WWV5RDZPekNsbDdUSGFlZ21yK0FLcXFRTFBBR0dVdHdqY3VQc3ZWNTBjUT0=&h=9a10f39e4feb42c49847aa879933bbf2__;!!PIZeeW5wscynRQ!-5pDn4BojzdXmkzbiEGn1Py8vy7Cjpx8CfufNXDE8IDZVWWLu0XerfqvGkQk4jDqfW1BGQhQ$).

We very much want to encourage all our partners to join us on a path to sustainable production.