

Filming in England

2 Location Spend Form

Templates for
Tracking Production
Activity & Spending





Location Spend Form

This template is for the local authority to capture spend data in the location for each confirmed production, for use in reporting.

Ideally, the local authority should complete sections A, B and C before emailing the form to the production's primary contact. Alternatively, the local authority representative can walk the contact through the form and gather the required data via phone or in person.

*Required information

A. Production Information

Production Title: *

Production Company/Companies: *

Production Date: *

B. Location Filming Information

Region: *

Local Authority Area (please define):

Key Locations Used: *



C. Local Authority Location Classification

Select the classification that best fits the production's activity in the location (refer to Average Local Production Spend Rate Card for budget ranges):

1. London Adjacent

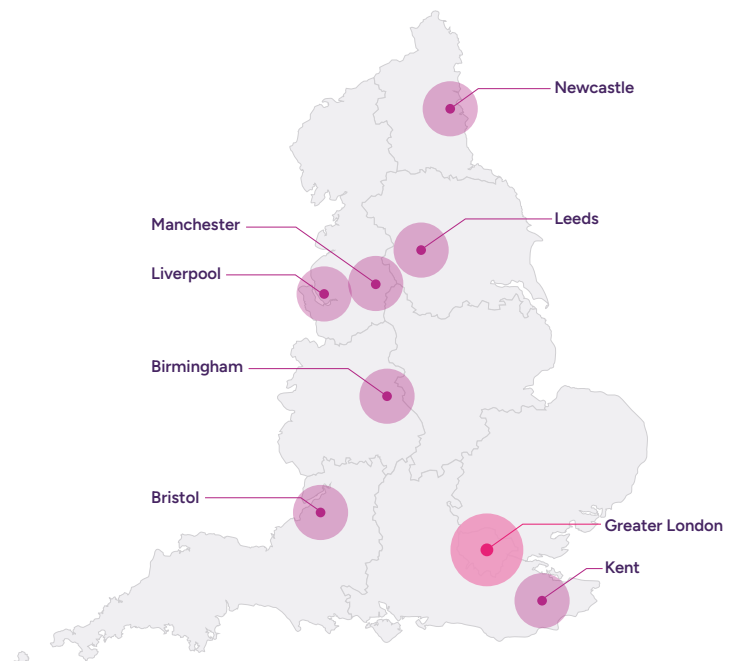
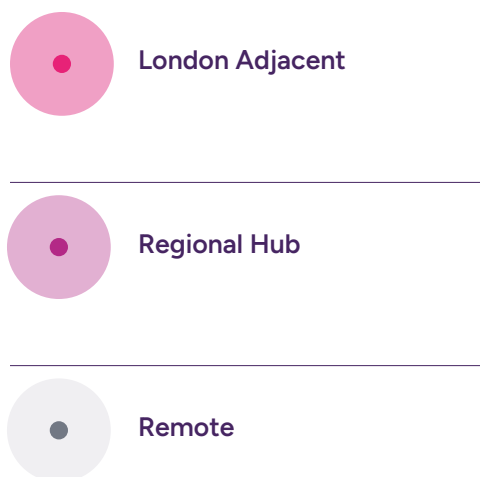
A production that is based in and operates from the primary hub of Greater London, while shooting in locations within a 30-mile range of its base. The production spends a large portion of the budget in London and transports supplies, equipment, cast and crew primarily from London to the production location(s). The production will therefore incur limited accommodation, per diem and supply costs at the location(s). Please note, as Creative England's remit covers the English Regions outside of London, the significant production spend within London is not accounted for.

2. Regional Hub

A production that is based in and/or operates within a 30-mile range of a secondary production hub (excluding London); secondary production hubs include Birmingham, Bristol, Kent, Leeds, Liverpool, Manchester and Newcastle. The production transports some services and resources from the secondary hub to the shooting location(s), and a healthy percentage of the budget is spent in the shooting location(s) on local transport, construction, goods and services, some accommodation and per diems and more.

3. Remote

A production that is based in and operates from a single location that is distinctly separate from a primary or secondary hub. Principal photography primarily takes place at that shooting location; services and resources are primarily found or constructed at the location. Most of the budget is spent in the shooting location on accommodation, per diem, local transportation, construction, some supply costs and more.





D. Location Filming Information

Provide information for the following key contacts; the Location Manager and Unit Publicist/Public Relations Manager contacts are required:

Location Manager: *

Unit Publicist / Public Relations Manager: *

Production Manager: *

Producer: *

E. Shoot Days

Total production shoot days: *

Total production days in locale: *

No. of prep days: *

No. of shoot days: *

No. of strike days: *



F. Cast and Crew

Information from shooting schedule, for specified shoot period at the location:

| | | |
|---|---|---|
| No. of Incoming Cast and Supporting Artists: | * | |
| No. of Incoming Crew: | * | |
| No. of Locally-Based Crew: | * | |
| No. of Locally-Based Cast and Supporting Artists: | * | * |
| No. of Trainees: | * | |
| No. of Bed Nights: | * | |

G. Budget and Local Spend

| | |
|--|---|
| Overall production budget: | * |
| Total production spend (for specified shoot period in the local authority area): | * |

You can download a clean, ready-to-use version of this form [here](#), which includes an important ‘help us help you’ data sharing statement to encourage industry response